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| **Right-to-Work Essentials** |
| **Do you have your own bank account?** |  |
| **Do you have ID?** |  |
| **Do you have proof of address?**  |  |
| **Do you know your NI number?** |  |
| **Do you have any available references?** |  |
|  **Qualifications, Learning & Aspirations**  |
| **What qualifications/experience have you already got?**  |  |
| **Are there any qualifications, licenses, or courses that you are interested by?** |  |
| **Do you have a driving licence? (Desirable not essential)**  |  |
| **Do you have a preferred pattern of work? Part-time? Full-time? Perhaps shift work?** |  |
| **Are there any work-related items that you think will allow you to follow the type of work you would like to do?** |  |
| **Job Search Access** |
| **Do you have an active email address?** |  |
| **Do you have access to internet and a device?** |  |
| **Do you have a CV/cover letter saved on a device?** |  |
| **Are you comfortable using jobsites?**  |  |
| **Could you tell me about a time when you’ve searched for a job online, were you able to add filters and set preferences to your search?** |  |
| **Other** |
| **Is there anything else you’d like to add?** |  |
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